

Greater Knoxville Darting Association Bylaws

Article 1: Membership

- A. These are the Bylaws of the Greater Knoxville Darting Association, hereafter referred to as GKDA
- B. Membership in the GKDA shall not convey to any member the right to violate: 1) any city, county, township, state or federal law, or 2) any declaration of rule or prohibition of trespass made by property owner or his employees on private property. Members violating such law, declaration of rule, or prohibition of trespass shall be subject to having their membership terminated.
- C. Only registered GKDA members are eligible to participate in GKDA league, or any TDO affiliated events representing GKDA.
- D. Registered GKDA members in good standing are defined as members not placed on any form of suspension and paid up for membership dues as proscribed by the GKDA board.

Article 2: Termination of membership

- A. Any member with unbecoming conduct or committing any act prejudicial to the best interest of the league or/and against whom such charges are sustained after an opportunity to appear before the League Council, by two-thirds (2/3) vote of the League Council, may be expelled from membership. Upon such action by the League Council, the secretary shall notify the member in writing of said action with further explanation of the reasons thereof.

Article 3: Dues

- A. Membership dues are \$10, due annually, and are good for 12 months from receipt of dues. Eligibility to substitute during a league session requires membership dues be paid in full.
- B. Session dues are paid by individual seasons (\$15 for first league, \$5 for additional league, \$5 for subs each week - up to 3 weeks or \$15) and are to be paid in full by packet pick-up prior to start of season and due no later than the second week of league play. The max session fee is \$20, no sub fees are required after \$20.
- C. Any player who has not paid their membership dues in full by the second week of league play will be declared ineligible for match play and NO points will be awarded for prior weeks played. However, if a person pays their dues, they will be declared eligible and future points will be awarded.
- D. It is ultimately the team captain's responsibility to ensure all players' fees are paid!
- E. A player's membership infers automatic acceptance of these rules and conditions, which are not subject to appeal unless given cause, which will then be voted on by the board.
- F. The GKDA will not practice discrimination due to age, sex, race, religion, or national origin. All references to "HE" in the RULES OF PLAY and BY LAWS shall apply and mean "SHE" as well.
- G. The captain or team representative acting as a team's captain will be required to attend all league meetings as scheduled by the board.
- H. Failure to attend these meetings will result in the loss of 2 points from the team's total points for the current season.

Article 4: Governance

- A. Statement of intent: With full transparency, to effectively administer and promote GKDA membership and league participation.
- B. The governing body of the GKDA shall be the League Council (comprised of 4 league officers and 2 directors).

- C. The League Officers shall:
 - 1. Be elected by a majority vote of the league membership in attendance at league meeting.
 - 2. Be comprised of four Executive Officers, (President, Vice President, Secretary and Treasurer);
- D. The 2 league directors (Fundraiser Chairperson, and director at large) shall:
 - 1. Be elected by a majority vote of the league officers with the president to provide a tie-breaking vote, if necessary, for fundraiser chairperson.
 - 2. Be elected by the president for the director at large.
- E. Any vacancy of the League Executive Officers shall be filled by the league membership in attendance at league meeting. This appointment will serve until the next regular election. In the interim, the President may appoint a member in good standing to fill a vacancy until the next the league meeting.
- F. Council Members whose performance is determined to be derelict or negligent or whose actions are not in the best interest of the GKDA may be expelled by the elected officers, by a two-thirds (2/3) with the president to provide a tie-breaking vote if necessary.
- G. It is the responsibility of the league officers to review, formulate, and maintain a yearly budget for GKDA. The league shall never be allowed to operate at a loss for the fiscal year.
- H. Any decision of the League Council can be overturned by a 2/3 vote of the league membership.

Article V: Duties of The League Council

- A. The President shall schedule (call) and preside over organization and League Council meetings, to include calendar and meeting agenda. The President is also responsible for ensuring that the members of the league council are performing their duties. The President shall also be responsible for signing contracts, corporate paperwork, and all other business in the name of GKDA, with the approval of the league council or majority vote of membership as the case may be. The President shall maintain active and up to date correspondence with the TDO, and make necessary reports to the Council. Lastly, the President shall make arrangements for, and oversee all local GKDA/TDO sanctioned events.
- B. The Vice President shall be on all committees and preside at organizational and League Council meetings where the President is unable to attend. The vice president shall own and maintain the current active membership roster, and add or update as necessary as the treasurer informs them of membership dues payments. The vice president shall also order, maintain, and distribute all required patches, trophies, shirts, jerseys, medals, and awards. Additionally, the Vice President shall advertise and promote all GKDA sponsored events. Also acts as TDO representative.
- C. The Secretary shall keep permanent minutes of the meetings of the League Council and organization. This is to include maintaining, recording, correspondence, and compilation of required TDO paperwork. The secretary shall impartially maintain scoresheet data entry, standings sheets, the web page, and the GKDA FB messenger inbox. The secretary can be dismissed for nonperformance, late performance, or malfeasants in duties by majority of the league council.
- D. The Treasurer shall issue notices of dues payable and be responsible for the collection thereof, keep the books of the organization, keep inventory records of all physical equipment, distribute funds as required and shall report as requested by the League Council on the financial condition of the organization. The treasurer shall provide a report to the membership at each league banquet detailing expenditures/collections pertinent to the previous league season. The treasurer shall prepare a report for his/her successor.
- E. Each director shall be a representative of the GKDA. Any discrepancies or rules violations shall be reported to a league officer prior to the start of next scheduled match play. They shall voice decisions as well as chair various committees as the League Council deems appropriate.
- F. The fundraiser chairperson shall solicit sponsorships, donations, raffle items, auction items, etc for GKDA and GKDA events as directed by the league executives.
- G. The league executives shall be responsible for the coordination of sanctioned tournament play, presentation of seasonal awards, divisional playoffs and final, and planning/administering all activities.
- H. The director at large shall only have responsibilities as assigned by the President (other than those specified in these Bylaws).

Acceptance of one of these elected offices assumes that the individual will attend all meetings and perform the duties of the office. Excessive absenteeism will serve as reason for removal from office.

Article VI: Elections

- A. All League Council offices shall be elected for a two (2) year term. Elections for the offices of President and Secretary shall be held in years ending in an even number (2010, 2012, 2014, etc.). Elections for Treasurer and Vice President shall be held in years ending in odd numbers (2011, 2013, 2015, etc.). To be nominated for the positions of President or Treasurer, the person must have served one full year on the council. For the offices of Vice President and Secretary, it is strongly recommended the person have served one year on the council or appropriate committee. Annual elections of the League Council shall be in the month of December.
- B. Not less than thirty (30) days prior, preferably the regular scheduled meeting prior to the February election date, the League Council will solicit nominations for officers from the membership.
- C. Additional names may be placed in nomination from the floor of the organization's annual election meeting, if seconded, any time prior to voting.
- D. At the annual election the membership shall elect appropriate League Council members. They must be members in good standings to be elected.
- E. Proxies and absentee ballots shall not be recognized. Ballots will be distributed by roll call only.
- F. Ballots are to be counted by a non-partisan committee appointed at the election.
- G. New League Council members shall work with the outgoing League Council until January 15, and be installed into office January 16.

Article VII: Committees

- A. The President shall determine the committees deemed proper and necessary to fulfill the objectives and purpose of this organization.
- B. Any League Council member will be permitted to sit on any committee meeting and shall be ex-officio member of all committees.

Article VII: Voting

- A. Every member in good standing has one vote on GKDA activities.

Article X: Authority to Bind

- A. No member of this organization shall contract or incur debt or enter into any agreement or otherwise obligate this organization except by authorization of the League Council.
- B. Any administrative purchase above \$200.00 or more, or long-term contracts (12 month or more), must be approved by a simple majority of the league council.
- C. Contracts must be signed by the President, or acting President with the consent of the League Council.
- D. A two-thirds majority vote of the council may approve a \$500.00 tournament. Any amount greater than this must be approved by the membership.

Article XI: Rules of Order

- A. Where necessary to facilitate expedient and civil discourse, Roberts Rules of Order shall govern the proceedings of meetings.

Article XII: Amendments

- A. These Bylaws may be amended by two-thirds (2/3) vote of the membership at the second reading of the proposed amendment(s) to the membership at a regularly scheduled meeting.
- B. The Rules of Play may be amended by the majority vote of the membership in attendance at a GKDA league meeting. The Secretary shall prepare any amendments to the Bylaws to be filed and executed immediately after approval.

Appendix A: Roberts Rules of Order

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

Appendix B: PROCEDURE FOR HANDLING A MAIN MOTION

NOTE: Nothing goes to discussion without a motion being on the floor.

Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The chair recognizes the member by name

How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion* or *I second it* or *second*.
- The chair states the motion: *It is moved and seconded that ... Are you ready for the question?*

Consideration of the Motion

1. Members can debate the motion.
2. Before speaking in debate, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Debate must be confined to the merits of the motion.
5. Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.

The chair puts the motion to a vote

1. The chair asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The chair says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'.* (Pause for response.) *Those opposed, say 'Nay'.* (Pause for response.) *Those abstained please say 'Aye'.*

The chair announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

WHEN DEBATING YOUR MOTIONS

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: "Madame Chairman, I move that _____."

AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, "Madame Chairman, I move that the motion be amended by adding the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words, _____, and adding in their place the following words _____."

REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, "Madame Chairman, I move that the question be referred to a committee made up of members Smith, Jones and Brown."

POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, "Madame Chairman, I move to postpone the question until _____."

PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, "Madam President, I move the previous question."

LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, "Madam President, I move to limit discussion to two minutes per speaker."

POSTPONE INDEFINITELY

You want to kill a motion that is being discussed.

- After recognition, "Madam Moderator, I move to postpone the question indefinitely."

POSTPONE INDEFINITELY

You are against a motion just proposed and want to learn who is for and who is against the motion.

- After recognition, "Madame President, I move to postpone the motion indefinitely."

RECESS

You want to take a break for a while.

- After recognition, "Madame Moderator, I move to recess for ten minutes."

ADJOURNMENT

You want the meeting to end.

- After recognition, "Madame Chairman, I move to adjourn."

PERMISSION TO WITHDRAW A MOTION

You have made a motion and after discussion, are sorry you made it.

- After recognition, "Madam President, I ask permission to withdraw my motion."

CALL FOR ORDERS OF THE DAY

At the beginning of the meeting, the agenda was adopted. The chairman is not following the order of the approved agenda.

- Without recognition, "Call for orders of the day."

SUSPENDING THE RULES

The agenda has been approved and as the meeting progressed, it became obvious that an item you are interested in will not come up before adjournment.

- After recognition, "Madam Chairman, I move to suspend the rules and move item 5 to position 2."

POINT OF PERSONAL PRIVILEGE

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, "Point of personal privilege."
- Chairman: "State your point."
- Member: "There is too much noise, I can't hear."

COMMITTEE OF THE WHOLE

You are going to propose a question that is likely to be controversial and you feel that some of the members will try to kill it by various maneuvers.

- After recognition, "Madame Chairman, I move that we go into a committee of the whole."

POINT OF ORDER

It is obvious that the meeting is not following proper rules.

- Without recognition, "I rise to a point of order," or "Point of order."

POINT OF INFORMATION

You are wondering about some of the facts under discussion, such as the balance in the treasury when expenditures are being discussed.

- Without recognition, "Point of information."

POINT OF PARLIAMENTARY INQUIRY

You are confused about some of the parliamentary rules.

- Without recognition, "Point of parliamentary inquiry."

APPEAL FROM THE DECISION OF THE CHAIR

Without recognition, "I appeal from the decision of the chair."